# Project Management Workshop - 1 Day

An effective project manager, can organise scarce resources, work under tight deadlines, control project change and generate maximum team performance.

#### Workshop Aim:

This one day workshop aim is to gain an understanding and basic awareness of what project management comprises and how projects differ from normal work activities

# What you will take away from the Workshop:

- Understand the language an principles of project management
- Basic project management skills and techniques
- Gain practical advice and tips from experienced project managers

## **Workshop Content:**

- What is a Project?
- · Defining a Project
- · Planning a Project
- Implementing a Project
- · Closing and Reviewing a Project

## **Pre-course Activity**

To gain the maximum benefit from the course, you will be sent an activity to complete which asks you to consider your experiences of projects and project management. This will help you set the context of the course and will be used in the training as part of the course activities.



